

Shawnee County Family Law Division Checklist - Pro Se Divorce Status Docket

Petitioner:

Respondent:

Case Number:

All of the documents listed on the checklist are expected to be prepared in advance of the hearing so that they are available for the Court's inspection and filing with the decree. You are responsible for following the Shawnee County Family Law Guidelines and Kansas Statutes during these proceedings. **The court and court personnel cannot provide you with legal advice and you will be held to the same standard as a licensed attorney.** Please contact a Kansas-licensed attorney if you need assistance.

All of the documents referenced below may be found in the Shawnee County Family Law Guidelines at <https://www.shawneecourt.org/DocumentCenter/View/471/Family-Law-Guidelines?bidId=> or on the Kansas Judicial Council Legal Forms page at <https://www.kansasjudicialcouncil.org/legal-forms/divorce>.

THE JOURNAL ENTRY OR DIVORCE DECREE WILL NOT BE SIGNED BY THE COURT UNTIL THE REQUIRED DOCUMENTS ARE FURNISHED.

YOU ARE MISSING THE FOLLOWING DOCUMENTS:

ALL DIVORCES:

- _____ Petitioner Domestic Relations Affidavit
- _____ Respondent Domestic Relations Affidavit
- _____ Proof of Service (____personal; ____certified mail; ____publication)
***Personal Service/Certified Mail/ – fill out Request and Service Instruction Form*
***Publication – fill out Affidavit for Service by Publication*
- _____ Respondent Voluntary Entry of Appearance
- _____ Property, Debt, and Asset Settlement Agreement
- _____ Divorce Decree
- _____ Vital Statistics Form

DIVORCES WITH MINOR CHILDREN:

- _____ Proposed Parenting Plan
 - _____ Petitioner
 - _____ Respondent
 - _____ Joint (if parties have an agreement, only one parenting plan should be completed)
- _____ Proposed Child Support Worksheet or Shared Expense Plan
 - _____ Petitioner
 - _____ Respondent
 - _____ Joint (if parties have an agreement, only one child support worksheet or shared expense plan should be completed)
***Contact the District Court Trustee (785-235-0400) or Kansas Legal Services (785-354-8531) for assistance with Child Support Worksheets. The Court will not run a child support worksheet for you.*
- _____ Kansas Payment Center Information Sheet
- _____ Mandatory Supplemental Orders for Child Support
- _____ Certificate of Completion for Divorce Works Seminar (785-271-2385) or UpToParents.org
 - _____ Petitioner
 - _____ Respondent