

Memo

DATE: September 4, 2018
FROM: Judge Teresa L. Watson
SUBJECT: Eviction case filings

Non-lawyers cannot represent parties other than themselves. It is never appropriate for an individual who is not an attorney to sign a petition for or represent another individual or a business entity. This is true in eviction cases. If the Plaintiff is a business entity, the eviction case must be filed by an attorney for the entity.

All litigants, including those who are self-represented, are responsible for filing the required documents and doing so correctly. If paperwork is not complete or does not contain all the required information, it will be returned for correction or supplementation. This is the litigants' responsibility. The Clerk of the District Court and her staff cannot do this on behalf of any litigant.