

**THIRD JUDICIAL DISTRICT
NOTICE REGARDING LIMITED ACTIONS CASES**

This notice applies to all cases filed in the Third Judicial District with the designation LM or SC.

The return of service for the initial petition must indicate clearly on the return that the petition and the summons were served on the defendant. Failure to indicate service of both documents on the defendant may result in rejection of any subsequent proposed order.

Failure to follow Third Judicial District Administrative Order 2017-107 where applicable may result in rejection of the proposed order.

Failure to follow Supreme Court Rule 170 where applicable may result in rejection of the proposed order.

Any party seeking to obtain appointment of a special process server must follow the procedure required by law, including local court rules. Any effort to obtain appointment of a special process server as part of a writ or otherwise outside the procedure required by law, including local court rules, may result in rejection of the proposed order.

Hon. Teresa L. Watson
Chief Civil Judge
Third Judicial District