

## **HELP SHEET FOR FILING CHANGE OF NAME ACTION (K.S.A.60-1402)**

1. File a Petition with the Clerk of the District Court stating the reason for the requested change and the name which is desired.
2. Pay **FILING FEE \$195.00 (\$173.00 DOCKET FEE + \$22.00 SURCHARGE).**
3. You will be given contact information for the Division that is assigned to your case when you file your petition. Contact the Administrative Assistant in the Division to which the case is assigned to receive instructions on how to publish or otherwise provide notice to others of the hearing date.

**60-1402 - Change of name of person; notice; order.** ( a ) *Petition.* A petition may be filed in the county in which the petitioner resides stating: (1) That the petitioner has been a resident of the state for at least 60 days, (2) the reason for the change of name, and (3) the name desired.

( b ) *Notice.* Service of notice of the hearing may be made either by mail or by publication, the discretion of the court. If notice is directed by publication, such notice shall be published as provided in subsection (d) of K.S.A. 60-307, and amendments thereto, and if notice of hearing is directed to be given by mail, service of notice may be made by registered or certified mail to parties of interest, as prescribed by the court.

( c ) *Order.* If upon hearing the judge is satisfied as to the truth of the allegations of the petition, and that there is a reasonable cause for changing the name of the petitioner the judge shall so order.

**EMPLOYEES IN THE OFFICE OF THE CLERK OF THE DISTRICT COURT CANNOT GIVE YOU ANY LEGAL ADVICE BY ORDER OF THE SUPREME COURT OF KANSAS. THEY CANNOT TELL YOU HOW TO COMPLETE FORMS, HOW TO PROCEED, OR WHAT YOU NEED TO FILE. YOU MAY BE ABLE TO GET ANSWERS TO QUESTIONS THROUGH: ACCESS TO JUSTICE ADVICE LINE 1-800-675-5860 OR CHECK THE SELF HELP INFORMATION AT [www.kscourts.org](http://www.kscourts.org)**

**IN THE THIRD JUDICIAL DISTRICT  
DISTRICT COURT, SHAWNEE COUNTY, KANSAS  
DIVISION 2**

**In the Matter of the Petition of:**

\_\_\_\_\_

**To Change His/Her Name to:**

**Case Number** \_\_\_\_\_

\_\_\_\_\_  
**Pursuant to Chapter 60 of K.S.A.**

**PETITION FOR CHANGE OF NAME**

The Petitioner requests that the Court change his/her name from \_\_\_\_\_  
to \_\_\_\_\_ pursuant to the  
terms of K.S.A. 60-1402.

In support of this Petition, the Petitioner states:

1. The Petitioner has resided in Kansas for at least sixty (60) days prior to the filing of  
this Petition, and is resident of Shawnee County, Kansas.

2. The reason the Petitioner desires a name change is: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

3. The Petitioner desires that his/her name be changed to \_\_\_\_\_

\_\_\_\_\_.

4. The Petitioner will publish a Notice of Hearing for three (3) consecutive weeks  
pursuant to K.S.A. 60-307.

5. The Petitioner is not requesting a name change to defraud creditors or for any other  
improper purpose.

**WHEREFORE**, the Petitioner prays for a Journal Entry granting the requested change of name.

Submitted by,

Your signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Phone \_\_\_\_\_

SUBSCRIBED AND SWORN TO, before me, a notary public, or deputy Clerk, this \_\_\_\_\_  
day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_

**IN THE THIRD JUDICIAL DISTRICT  
DISTRICT COURT, SHAWNEE COUNTY, KANSAS  
DIVISION 2**

**In the Matter of the Petition of:**

\_\_\_\_\_

**To Change His/Her Name to:**

**Case Number** \_\_\_\_\_

\_\_\_\_\_  
**Pursuant to Chapter 60 of K.S.A.**

**NOTICE OF HEARING  
(FOR PUBLICATION)**

**NOW COMES** Petitioner and hereby notifies all interested parties in the above-captioned matter that a hearing will be set for \_\_\_\_\_, at \_\_\_\_\_ M, to hear the petition for name change of \_\_\_\_\_ to \_\_\_\_\_.

Submitted by,

Your signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Phone \_\_\_\_\_

**IN THE THIRD JUDICIAL DISTRICT  
DISTRICT COURT, SHAWNEE COUNTY, KANSAS  
DIVISION 2**

**In the Matter of the Petition of:**

\_\_\_\_\_

**To Change His/Her Name to:**

**Case Number** \_\_\_\_\_

\_\_\_\_\_  
**Pursuant to Chapter 60 of K.S.A.**

**JOURNAL ENTRY OF CHANGE OF NAME**

On this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_,

Petitioner's request for change of name comes on for hearing. Petitioner, \_\_\_\_\_

\_\_\_\_\_, appears in person. There are no other appearances.

Whereupon, the Court after reviewing the petition and the file, the Court finds:

1. The Petitioner has been a bonafide resident of the State of Kansas, for at least the sixty days prior to filing the Petition and resides in Shawnee County, Kansas.
2. The Petitioner has complied with all notice and publication requirements under Kansas law.
3. The Court is satisfied as to the truth of the allegations contained in the Petition.
4. There is reasonable cause to change the name of the Petitioner.
5. The Court grants Petitioner's request for a name change.

**IT IS THEREFORE ORDERED, ADJUDGED AND DECREED** that the Petitioner's name shall be changed from \_\_\_\_\_ to \_\_\_\_\_, effective upon the filing of this Journal Entry with the Clerk of the District Court. Costs have been paid by Petitioner.

**IT IS SO ORDERED.**

\_\_\_\_\_  
Judge of the District Court