

Motion for Appointment of Special Process Server

_____, attorney at law, hereby makes application to the court for an Order appointing _____, Topeka, Shawnee County, Kansas, who is of lawful age and meets the statutory requirements for process servers, as a Special Process Server and authorizing him or her to make service of process in cases generally for the period of _____, 20__ through _____, 20__, pursuant to [K.S.A. 60-303] and [K.S.A. 61-3303].

Affidavit of Person to be Appointed

State of Kansas,

SS:

County of Shawnee,

I _____, am eighteen (18) years of age and have never been convicted of a crime of dishonesty or felony crime against a person.

Subscribed and sworn to before me this ____ day of _____, 20__.

My Appointment Expires

Notary Public

Order Appointing Special Process Server

On this ____ of _____, 20__, upon application of _____, attorney at law, _____, who is of legal age and meets the statutory requirements for process server, is appointed as a Special Process Server and authorized to make service of process in cases generally during the period from _____, 20__ through _____, 20__, pursuant to [K.S.A. 60-303] and [K.S.A. 61-3303].

Judge of the District Court

Prepared by:
