

**THIRD JUDICIAL DISTRICT**

**Administrative Order 2019-101**

2019 AUG -5 P 1:41

**Authority for Court Services Officers to Provide Information to the Court**

WHEREAS, Kansas Supreme Court Rule 106(c) states:

**Court Services Officer Files.** All court services officer files – including case notes – are confidential and are not subject to subpoena or other process. Unless otherwise ordered by the court, the records may be disclosed only to the court, a court employee assigned to the case, or a person legally entitled to receive the disclosure. Orders to produce drug and alcohol abuse patient records must comply with 42 C.F.R. Part 2.

WHEREAS, Court Services Officers have access to relevant information as a direct result of the duties they perform in the course of their employment. This information is contained in case files, case notes, or may be otherwise known by Court Services Officers.

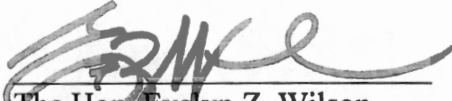
WHEREAS, to ensure consistent and appropriate application of Rule 106(c), the Third Judicial District orders all Court Services personnel to follow the rule outlined in the next section.

WHEREAS, Court Services Officers are hereby authorized and ordered to provide all relevant information they have or know, including information contained in their case files and notes, to the Court in any and all proceedings.

WHEREAS, the terms of this order shall remain in effect until further order of this Court.

**BY ORDER OF THE CHIEF JUDGE OF THE THIRD JUDICIAL DISTRICT OF KANSAS.**

Dated this 5<sup>th</sup> Day of August, 2019.

  
The Hon. Evelyn Z. Wilson  
Chief Judge  
Third Judicial District