

Motion for Appointment of Special Process Server

\_\_\_\_\_, attorney at law, hereby makes application to the court for an Order appointing \_\_\_\_\_, Topeka, Shawnee County, Kansas, who is of lawful age and meets the statutory requirements for process servers, as a Special Process Server and authorizing him or her to make service of process in cases generally for the period of \_\_\_\_\_, 20\_\_ through \_\_\_\_\_, 20\_\_, pursuant to [K.S.A. 60-303] and [K.S.A. 61-3303].

Affidavit of Person to be Appointed

State of Kansas,

SS:

County of Shawnee,

I \_\_\_\_\_, am eighteen (18) years of age and have never been convicted of a crime of dishonesty or felony crime against a person.

\_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
My Appointment Expires

\_\_\_\_\_  
Notary Public

Order Appointing Special Process Server

On this \_\_\_\_ of \_\_\_\_\_, 20\_\_, upon application of \_\_\_\_\_, attorney at law, \_\_\_\_\_, who is of legal age and meets the statutory requirements for process server, is appointed as a Special Process Server and authorized to make service of process in cases generally during the period from \_\_\_\_\_, 20\_\_ through \_\_\_\_\_, 20\_\_, pursuant to [K.S.A. 60-303] and [K.S.A. 61-3303].

\_\_\_\_\_  
Judge of the District Court

Prepared by:

\_\_\_\_\_